

# Annual Procurement Plan 2023-2024

## Budget: Revenue

CAFO, SOCIAL WELFARE

Package no	Description of Procurement Package Goods	unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd. cost in Lac Tk.	Time Code for Process	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Time for Contract	Total Time
1			4		6	7	8	9	10	11	12	13	14	15	16	17
01	Cleaning and Hygiene Products		20	Cash Purchase	CAFO	GOB	0.4	Planned Dates Planned Days Actual Dates								
2.	Desktop Computer		2	RFQ	CAFO	GOB	1.00	Planned Dates	6/8/2023	7/8/2023	8/8/2023	9/8/2023	9/8/2023	10/8/2023		07 days
3.	Laptop		1	RFQ	CAFO	GOB	0.8	Planned Dates Planned Days Actual Dates	13/8/2023	14/08/23	15/08/2023	15/08/2023	16/08/2023	16/08/2023		7 days
4	File Cover (Office Stationary)		1000	Cash Purchase	CAFO	GOB	0.30	Planned Dates Planned Days Actual Dates								
5	Carculator (10), Note Pad (10), Pen (100) etc		140	Cash Purchase	CAFO	GOB	0.40	Planned Dates Planned days Actual Dates								
6	A4 Peper		80 packe t	Cash Purchase	CAFO	GOB	0.50	Planned Dates Planned Days Actual Dates								
07	Office Stationary		as per Demand	Cash Purchase	CAFO	GOB	1.00	Planned Dates Planned Days Actual Dates								

*[Signature]*

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							Planned Dates	Planned Days	Actual Dates								
Legal Paper		50	Cash Purchase	CAFO	GOB	0.30	Planned Dates										
Furniture		as per Demand	RFQ/Cash Purchase	CAFO	GOB	0.40	Planned Dates										
Toner for Computer and others accessories		30	Cash Purchase	CAFO	GOB	0.80	Planned Dates										
Office Equipment		as per Demand	RFQ/Cash Purchase	CAFO	GOB	0.60	Planned Dates										
Cabinet		4	RFQ	CAFO	GOB	1.00	Planned Dates	12/11/2023	13/11/2023	14/11/2023	15/11/2023	15/11/2023	15/11/2023	18/11/2023		07 days	
							Planned Days										
							Actual Dates										



শাহ্মী আরা আরজ  
অডিট এন্ড একাউন্টস অফিসার  
সিএমসও/সমাজকল্যাণ মন্ত্রণালয়।  
কিসার ভবন, সেগুনবাগিচা, ঢাকা-১০০০।